

A+M Sp. z o.o.  
Tużycka 8/6  
03-683 Warsaw, Poland

**INFORMATION CLAUSE  
CONCERNING PROCESSING OF PERSONAL DATA**

Pursuant to Article 13 (1-2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to processing personal data and on the free movement of such data and repeal Directive 95/46 / EC further called -The General Data Protection Regulation (GDPR) from the 25 May 2018 we inform you that:

1. Your personal data will be processed and used only to the extent and purposes related to the implementation of the subject of the contract. The administrator processes your personal data to the extent that they are made available by you, public sources - that is, available on websites and registers of offices.
2. The administrator of your personal data is  
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3. Personal data protection officer has been appointed, you can contact him regarding the protection of your personal data at the email address: [iod@aplusem.com](mailto:iod@aplusem.com) or in writing to the address of our head office.
4. Your data may be accessed by other entities that process data, e.g. law firms, IT companies, entities providing transportation services and other on the basis of entrusted agreements.
5. Your personal data will be stored throughout the duration of the subject of the contract, and after the termination of this period for a period resulting from the applicable provisions of law.
6. You have the right to access your personal data and rectification, deletion, processing restrictions, the right to transfer data, the right to object, as to personal data, the voluntary submission of which is the right to withdraw consent to their processing in at any time without affecting the legality of the processing which was carried out on the basis of the processing consent expressed prior to its withdrawal. The statement of withdrawal of consent for the processing of personal data requires submission in writing or by e-mail to the following e-mail address: [iod@aplusem.com](mailto:iod@aplusem.com)

7. At any time, you have the right to object to the processing of your data, we will stop processing them after filing the objection, unless we can prove that there are valid and legally valid bases for us in relation to your data, which they are overriding your interests, rights and freedoms or your data will be necessary for us to possibly fix, investigate or defend claims.
8. You have the right to lodge a complaint with the supervisory authority if, in your opinion, the processing of personal data violates EU law - security legislation (GDPR).
9. Providing personal data is a contractual condition and is voluntary. Your personal data will not be processed in an automated manner and they will not be profiled.
10. Administrator makes every effort to ensure all physical means, technical and organizational protection of personal data against accidental or deliberate destruction, accidental loss, change, unauthorized disclosure, use or access, in accordance with applicable regulations.